



**West Pottsgrove Township  
980 Grosstown Road  
Stowe, PA 19464**

**Board of Commissioners Workshop  
Meeting  
March 15, 2023  
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

**ROLL CALL**

Board members present were Commissioners; Miller, Palladino, Shawell, and Valentine. Also present was Township Manager; Debi Roesener, Township Solicitor; Jamie Ottaviano, and Police Chief; Joseph Sokolofski. Absent was Commissioner Green, and Township Secretary; Courtney Harris.

**MINUTES**

Commissioner Shawell made a motion to approve the meeting minutes dated February 15, 2023, seconded by Commissioner Valentine, all were in favor of approving the minutes.

**PAYMENT OF BILLS**

Commissioner Valentine made a motion to approve the bill list as presented in the total amount of \$143,364.89, seconded by Commissioner Shawell. All were in favor of approving the bill list.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Tax Collection Resolution – Authorization to Adopt** – This is a resolution to modify the tax collectors tax certification fees that are associated with title companies and real estate agents requesting tax payment information on parcels. This brings WPT tax collector fees in line with other surrounding municipalities tax collector fees. Commissioner Shawell made a motion to approve the resolution, seconded by Commissioner Valentine. All were in favor of approving the resolution.

**DNCR – C2P2 Grant Resolution – Authorization to adopt** - To request additional grant funding for the Old Timers field improvements. It is a C2P2 grant, it is a 50/50 match, however of that match there are already five grants in place and four of those five grants could be used towards the matched funds for this grant. Of those grants they total about \$80,400. Of that \$80,400, \$57,900 can be applied towards the match. We are also looking to do an additional health and wellness grant over the summer and another PMRPC grant which could also be applied to the match. The reason we are looking for additional funding is to be able to upgrade the field lighting, retrofit the parking lot lights to LED lights and also do improvements to the parking lot that services the field. Commissioner Palladino made a motion to approve the resolution, seconded by Commissioner Valentine. All were in favor.

Part-time position Public Works –

We are looking to hire a part-time public works position, with no benefits, max 35 hours a week. The position would be advertised and the rate would be \$18-\$20 per hour based on experience. Commissioner Palladino made a motion to authorize the part-time public works position, seconded by Commissioner Shawell. All were in favor of the part-time public works position.

Schedule Anthony Wayne Town Hall Meeting – The Township received a CDBG grant to do Anthony Wayne Drive, Von Steuben, Pulaski, sanitary sewer project and roadway paving project. Previously the Township has held Town Hall meetings at the school to discuss such projects with the affected property owners. Ms. Roesener asked for approval to coordinate with the school to get something on the schedule for Wednesday April 12, 2023 at 7pm. Commissioner Palladino made a motion for Ms. Roesener to move forward with coordinating with the school, seconded by Commissioner Valentine. All were in favor.

**CITIZEN COMMENTS**

None

**CORRESPONDENCES/ UPCOMING EVENTS**

Pottsgrove Little League opening day is April 22, 2023.

**EXECUTIVE SESSION**

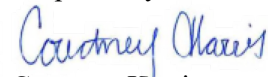
President Miller called an executive session to discuss a personnel matter, no actions, decisions, or deliberation would take place.

**ADJOURNMENT**

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Valentine to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:10 P.M. On March 15, 2023.

Respectfully Submitted,



Courtney Harris  
Township Secretary