



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Workshop
Meeting
June 15, 2022
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller.

ROLL CALL

Board members present were Commissioners; Miller, Palladino, Valentine, Shawell, and Green. Also present was Township Manager; Scott Hutt, Township Secretary; Courtney Harris and Township Solicitor; Jamie Ottaviano.

OLD BUSINESS

Gus Meyer from Bursich Associates provided an update on Sewer and Township projects.

Grosstown Rd. Gravity Sewer Replacement & Force Main Installation – The Change Order has been finalized, it has not yet been presented to the contractor.

Quinter Street Pipe Replacement – We are still waiting on the County to certify the payroll approvals and to give authorization to pay the original bill. Bursich is anticipating having the final bill ready by next month for recommendation for payment at the Workshop meeting.

Grosstown Rd. PS & Force Main Permitting – Township Planning is looking at this while other decisions are being made for what the process is for the review.

Grants - The Grant application for Anthony Wayne Drive hasn't been reviewed yet, they are farther behind at this time. We should hear in October or November at this point, typically when they are on schedule we hear back in September.

Joint Municipal Sewer Meeting – The latest sewer meeting was on June 9, 2022 via Zoom. The bulk revenue for year-to-date is \$1.091mm, which is \$91k above the budgeted estimate for the year-to-date. Sludge Hauling Expenses for year-to-date are \$271k, which is \$73k below the budgeted estimate for the year-to-date. WPT WWTP O&M Payments are currently estimated to be \$217k for 2022 compared to the original estimate of \$225k. This was the last meeting until September 8, 2022.

Baseball Field Drainage (980 Grosstown Rd.)- A grant has been secured and a meeting will be setup in the future with the grants coordinator.

Nagle Road Improvements- After further communication with the Conservation District on the timing of the application, they do not have the allocation of the funds currently and are waiting for their new allocation of funds in order to fund the project.

NEW BUSINESS

Sewer Specialty Services – Payment No. 9 – This payment is for \$1,088 for the chemical grout work performed at the manholes at the Old Reading Pike pump station. This is part of our contract with them. Commissioner Green made a motion to approve payment No. 9 to Sewer Specialty Services in the amount of \$1,008. Seconded by Commissioner Shawell. All were in favor of payment No. 9.

Sewer Specialty Services – Payment for Storm Pipe Televising – This is outside of our contact, we decided to pay it this way. This is for the work performed at the sinkhole at the municipal complex. This was one day of work in the amount of \$4,000. The finding of the televising have been set to our Insurance Company. Commissioner Valentine made the motion to pay SSS in the amount of \$4,000, seconded by Commissioner Green. All were in favor of making the payment to SSS.

Resignation – Scott A. Hutt, Township Manager- Township Manager, Scott Hutt read a brief statement regarding his resignation. Commissioner Green made a motion to accept Mr. Hutt’s resignation, seconded by Commissioner Shawell. All were in favor of accepting the resignation of Mr. Hutt.

CITIZEN COMMENTS

No comments from the public.

CORRESPONDENCES

None.

EXECUTIVE SESSION

President Miller called an executive session, he announced the executive session was for informational purposes and personnel matters and no actions or deliberation would take place.

ADJOURNMENT

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township has concluded at 7:09 P.M. On June 15, 2022.

Respectfully Submitted,



Courtney Harris
Township Secretary