



**West Pottsgrove Township  
980 Grosstown Road  
Stowe, PA 19464**

**Board of Commissioners  
Workshop Meeting  
February 21, 2024  
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

**ROLL CALL**

Board members present were Commissioners; Shawell, Valentine, Arms, and Miller. Also, present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano. Commissioner Green was absent due to an illness.

**EXECUTIVE SESSION**

President Miller called an Executive Session to discuss a potential real estate matter. Executive Session began at 7:02 pm and the Board reconvened at 7:14 pm. According to President Miller, the discussion involved the potential acquisition of a certain parcel of property located between Vine Street & High Street very near the Township's currently existing Vine Street Park. This parcel of property is identified as parcel no. 64-00-01744-10-9 and deeded in the name of HK Partners. The Board previously authorized Mr. Ottaviano and Ms. Roesener to look into bidding upon this parcel of property while it was in tax claim sale due to delinquent taxes. According to Mr. Ottaviano, the Township is able to proceed with a condemnation or eminent domain proceeding under the Eminent Domain Code in order to take any real estate in the Township, so long as such a taking is for a public use or a public purpose, which includes public parks and public playgrounds. . The Township would have to pay the owner estimated just compensation for the property, which can be negotiated between the parties.

Mr. Ottaviano asked for a motion to allow himself to prepare a Resolution that would be for the Board's review and formal adoption approving the condemnation of the parcel of property. The Resolution would be available at the Board meeting on March 6, 2024. Should the Board approve the Resolution, Mr. Ottaviano would then prepare the necessary paperwork to file with the Montgomery County Court of Common Pleas. According to Mr. Ottaviano, once the paperwork is filed and recorded, title to the parcel of property immediately transfers to the Township under the Eminent Domain Code.

Commissioner Arms made a motion to authorize Mr. Ottaviano to prepare a Resolution, seconded by Commissioner Valentine. All were in favor of moving forward with the condemnation process of parcel no. 64-00-01744-10-9 and deeded in the name of HK Partners.

**MINUTES**

Commissioner Arms made a motion to approve the meeting minutes dated February 7, 2024, seconded by Commissioner Shawell, all were in favor of approving the minutes.

**PAYMENT OF BILLS**

Commissioner Arms made a motion to approve the bill list as presented, seconded by Commissioner Shawell. All were in favor of approving the bill list.

**CITIZEN COMMENTS**

None

## **NEW BUSINESS**

Us Bank/ PFM – Presentation by Paul Robinson – Mr. Robinson discussed the monies from the landfill that are currently in a separate managed portfolio with PFM. Currently the rates for longer-term investments are lower than shorter-term investments. The township is also paying roughly \$20k a year in fees for this portfolio to be managed. Mr. Robinson suggested we move these monies to a “pooled investment” with PLGIT which is only utilized by governments. Going this route would avoid the yearly management fee and in return we would gain money on the interest based on current percentage yields. This move does not need to be permanent as eventually rates will change again meaning long-term rates will be better than short-term rates. Commissioner Shawell made a motion to make the move out of the managed PFM account, seconded by Commissioner Valentine. All were in favor.

Zoning Ordinance – RCO Overlay Amendments – Discussion and/ or authorize to – Commissioner Shawell made a motion to move forward with the recommended changes to the Zoning Ordinance which was presented to everyone. Commissioner Arms seconded the motion. Mr. Ottaviano will prepare the Zoning Ordinance amendment and it will be advertised twice.

Ordinance – Sewer Lateral Inspections – Discussion and/or authorize to advertise- Commissioner Arms made a motion to advertise the Ordinance, seconded by Commissioner Shawell. All were in favor of moving forward with the Sewer Lateral Inspection Ordinance.

Resolution – ARPA Funds transfer to General Funds– This was discussed previously. This closes out the ARPA account and move the funds to the General Fund. Commissioner Shawell made a motion to approve the ARPA Resolution, seconded by Commissioner Valentine. All were in favor.

## **CITIZEN COMMENTS**

None

## **CORRESPONDENCES**

- We received an email from Ciresi’s Office awarding us \$50k in grant funding.
- Our vision insurance has been renewed and there will be no rate change for the next two years.

## **UPCOMING EVENTS**

Next BOC Meeting– Wednesday March 6, 2024 @ 7 om

Next BOC Workshop Meeting – Wednesday March 20, 2024

Next Planning Commission Meeting – Thursday March 21, 2024 @ 7pm

## **EXECUTIVE SESSION**

President Miller stated an executive session would occur after the meeting is adjourned. The meeting is for informational purposes only. No actions, decisions, or deliberation would take place.

## **ADJOURNMENT**

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Arms to adjourn the meeting, seconded by Commissioner Valentine. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township concluded at 7:48 P.M. On February 21, 2024.

Respectfully Submitted,

Courtney Harris  
Township Secretary - Treasurer