



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners
Workshop Meeting
January 17, 2024
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

ROLL CALL

Board members present were Commissioners; Shawell, Valentine, Arms, Miller, and Green. Also, present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, Township Solicitor; Jamie Ottaviano, and Police Chief; Joseph Sokolofski. Absent was Fire Chief, Frank Hand.

MINUTES

Commissioner Green made a motion to approve the meeting minutes dated December 20, 2023, seconded by Commissioner Shawell, all were in favor of approving the minutes. Commissioner Shawell made a motion to approve the meeting minutes dated January 1, 2024, seconded by Commissioner Green, all were in favor of approving the minutes.

PAYMENT OF BILLS

Commissioner Green made a motion to approve the bill list as presented, seconded by Commissioner Shawell. All were in favor of approving the bill list.

CITIZEN COMMENTS

Frank Schultz – 518 W Race St. – Mr. Schultz expressed how unhappy he was that he was required to pay a trash bill for service he wasn't getting. He also stated how unhappy he was with the condition of the alley and how all kinds of screws and bottle corks are laying around from the trash company. After a brief discussion, Mr. Schultz was informed that the trash bill needs to be paid whether he is using the service or not because per Ordinance the Township is required to supply a trash hauler for the Township. He was also told that we are happy to address any issues or concerns such as the trash in the alley, he just needed to contact us, and we would send someone from J.P Mascaro out to address the issue.

COMMITTEE REPORTS –

Mr. Valentine – Recreation, Town Watch & Regional Recreation

Mr. Valentine mentioned Pottsgrove Recreation is hosting line dancing classes for women. Contact them to sign up. The classes will be on Wednesday nights, it's \$10 a class.

Mr. Shawell – Regional Planning, Zoning, & Planning Commission

Nothing to report.

Mr. Green – Emergency Management, Finance, Recycling

Mr. Green did not have the recycling report for December yet so he will report those totals in February. There was also a code blue issued January 16th and that has been extended until Friday January 19th.

Mr. Arms – Public Works & Code Enforcement – Code Enforcement Report as follows:

CODE CALL	2	PERMITS ISSUED	6
CODE INSPECTION	2	HEARINGS	10
USE & OCCUPANCY	1	COMPLAINTS RESOLVED	42
RENTAL INSPECTIONS	6 UNITS	RENTAL PERMITS	86
RENTAL REGISTRATIONS	4	NOTICE OF VIOLATION	44
CODE NOTICES	2	PROPERTIES POSTED	0
PERMIT INSPECTIONS	13	CITATIONS	0
SITE INSPECTIONS	0	COMPLETED PERMITS	10

U&O Fees: \$150.00 Rental Registration Fees: \$4,425.00 - Building Permit Fees: \$12,357.00 - Construction Costs: \$4,697,843.00

Mr. Miller – Police, Civil Service & Fire

Fire

For the month of December there were 3 Fire calls, 4 Rescue and Emergency Medical Services, 2 Hazardous Condition (no fire), 2 Service call, and 6 False Alarm & False Calls.

Police

Chief Joe Sokolofski of the West Pottsgrove Police Department reported 293 calls for the month of December.

TOTAL ARRESTS – ADULT/ JUVENILES	8/2
TRAFFIC CITATIONS	40
TRAFFIC WRITTEN WARNINGS	31
UPLAND SQUARE CALLS	55
CODE ENFORCEMENTS	1
NON-TRAFFIC CITATIONS	4
UPLAND SQUARE MINUTES	1375

Chief Joe Sokolofski asked to attend the 2024 FBI National Re-trainer on May 19th – May 23rd in State College. The registration costs are \$250.00, and the room is approximately \$253.00. Commissioner Green made a motion for Chief to attend the FBI Re-trainer, seconded by Commissioner Shawell, all were in favor.

OLD BUSINESS

Ordinance – Code – Chapter 19 – Sewer Lateral Definition Prepare for adoption – The legal ad to change the sewer lateral definition was advertised properly on December 22, 2023. Commissioner Arms made a motion to adopt the Ordinance, seconded by Commissioner Valentine. All were in favor of adopting the Ordinance.

NEW BUSINESS

Angelo’s Cleaners – Conditional Use Hearing – Discuss/Render decision – Prior to this meeting there was a Conditional Use Hearing for Angelo’s Cleaners. He is proposing four residential units on top of his commercial space. The property is cut in half with the front half being in the commercial district and the back half being in R3. It was Mr. Ottaviano’s opinion that he saw no reason not to approve the Conditional Use for Mr. Pagnotti. Commissioner Green made a motion to approve the Conditional Use, seconded by Commissioner Shawell. All were in favor of approving the Conditional Use of the four residential units on top of the commercial space.

CITIZEN COMMENTS

None

CORRESPONDENCES

Wawa submitted their Land Development application for planning on January 18th at which time the Application & Plan Submission will be accepted for review.

UPCOMING EVENTS

Planning Commission Meeting – Thursday January 18, 2024 @ 7pm

Next BOC Meeting – Wednesday February 7th, 2024 @ 7 pm

Next BOC Workshop Meeting – Wednesday February 21, 2024@ 7pm

ADJOURNMENT

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Shawell to adjourn the meeting, seconded by Commissioner Green. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township concluded at 7:22 P.M. On January 17, 2024.

Respectfully Submitted,

Courtney Harris
Township Secretary - Treasurer