



**West Pottsgrove Township  
980 Grosstown Road  
Stowe, PA 19464**

**Board of Commissioners  
Workshop Meeting  
October 18, 2023  
7:00pm**

The regular monthly Workshop Meeting for the Board of Commissioners was called to order by Board President; Steve Miller at 7:00 PM.

#### **ROLL CALL**

Board members present were Commissioners; Miller, Shawell, Valentine, and Green. Also present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, and Township Solicitor; Jamie Ottaviano.

#### **Swearing In of Commissioner Dennis Arms -**

Judge Palladino was present to swear into Office Dennis Arms as Commissioner of West Pottsgrove Township. Commissioner Miller stated Commissioner Arms was now in attendance as well.

#### **MINUTES**

Commissioner Green made a motion to approve the meeting minutes dated October 4, 2023, seconded by Commissioner Shawell, all were in favor of approving the minutes.

#### **PAYMENT OF BILLS**

Commissioner Green made a motion to approve the bill list as presented seconded by Commissioner Shawell. All were in favor of approving the bill list.

#### **CITIZEN COMMENTS**

None

#### **OLD BUSINESS**

Anthony Wayne Dr, Von Steuben Dr. & Pulaski St. Improvement Project – Joao Bradley’s Unique Id has been updated, Bursich has issued the Notice of Award, which includes a list of additional documents that must be submitted for review. Once the documents are reviewed, we will move to the Notice to Proceed. In the meantime, we will be moving forward with preparing agreements for the residents that may want work completed in association with the project.

#### **NEW BUSINESS**

Montgomery County Planning Commission Contract – January 1, 2024, through December 31, 2026 – Ms. Roesener is going to be having a follow up call with Montco Planning and will be asking what our use history over the last five years has been. We also want to see if this can be used and paid for on a as needed basis, or if this is a standard contract since we do not have much development in the Township. Ms. Roesener will report back to the Board after her call.

## **CITIZEN COMMENTS**

None

## **CORRESPONDENCES**

- We received a letter from Goodwill Ambulance thanking the township for our annual donation.
- DCNR letter dated October 5,2023, we have been awarded 200k toward the Old Timers Field Project.
- Commissioner Shawell attended the Pottstown Sewer Authority Meeting, he attended to ask the question as to why West, Upper, and Lower were unable to hold a seat on the Authority Board. The explanation that was given by the Authority satisfied Commissioner Shawell and he was informed that there is a report that explains all of this. Ms. Roesener will request the report and it will be reviewed.
- Commissioner Valentine stated that Pam Ball has a Pottsgrove Recreation report with links to recreation activities and he said it would be a good idea to share this link on our website. Commissioner Valentine made a motion to publish the link to WPT website, seconded by Commissioner Shawell. All were in favor.

## **UPCOMING EVENTS**

No Planning Commission for October

Budget Caucus Meeting – October 26, 2023 @6 pm

Halloween Trick or Treating – Tuesday October 31, 2023, from 5 – 8 pm

Next BOC Meeting – Wednesday November 1, 2023 @ 7pm

## **ADJOURNMENT**

President Miller asked for a motion to adjourn the meeting. A motion was made by Commissioner Green to adjourn the meeting, seconded by Commissioner Arms. The motion was approved unanimously.

The Board of Commissioners Workshop Meeting of West Pottsgrove Township concluded at 7:10 P.M. On October 18, 2023.

Respectfully Submitted,

Courtney Harris  
Township Secretary