



**West Pottsgrove Township
980 Grosstown Road
Stowe, PA 19464**

**Board of Commissioners Meeting
July 5, 2023
7:00pm**

The regular monthly Board Meeting for the Board of Commissioners was called to order by Board President; Steve Miller.

ROLL CALL

Board members present were Commissioners; Palladino, Valentine, Miller, Green, and Shawell, Also present was Township Manager; Debi Roesener, Township Secretary; Courtney Harris, filling in as Township Solicitor; Rich Almquist, Police Chief; Joseph Sokolofski, and Fire Chief; Frank Hand.

MINUTES

A motion was made by Commissioner Green to approve the minutes from June 7th, Commissioner Valentine seconded the motion. All were in favor of approving the June 7th minutes.

FINANCIAL REPORT

A motion was made by Commissioner Green to approve the Financial Report, Commissioner Shawell seconded the motion. All were in favor of approving the Financial Report.

PAYMENT OF BILLS

Commissioner Green made a motion to pay the list of bills as presented, in the total amount of \$276,657.65. Commissioner Valentine seconded the motion. All were in favor of paying the bills as presented.

CITIZEN COMMENTS

Pattie Wade – 641 Morello Drive – Ms. Wade stated PennDOT looked at the drainage ditch mentioned at a previous meeting and they said the wrong pipes were installed and strappings were not put in. Ms. Roesener stated that it appears that this issue is on her property and is private. The Township didn't install these pipes, it use to be open drainage and previous owners may have done this work. Ms. Wade stated it isn't on her property and asked Ms. Roesener to reach out to her surveyor to clarify.

COMMITTEE REPORTS –

Mr. Valentine – Recreation, Town Watch & Regional Recreation

Mr. Valentine stated that summer playground is going well. There were incidents with some of the children, they were asked to leave and take an absence and then they could return, but other than that everything was going well.

Mr. Palladino – Public Works & Code Enforcement – Code Enforcement Report as follows:

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|----------------------|---------|---------------------|----|
| CODE CALL | 2 | PERMITS ISSUED | 16 |
| CODE INSPECTION | 2 | HEARINGS | 0 |
| USE & OCCUPANCY | 1 | COMPLAINTS RESOLVED | 2 |
| RENTAL INSPECTIONS | 6 UNITS | RENTAL PERMITS | 6 |
| RENTAL REGISTRATIONS | 3 | NOTICE OF VIOLATION | 2 |
| CODE NOTICES | 2 | PROPERTIES POSTED | 0 |
| PERMIT INSPECTIONS | 21 | CITATIONS | 1 |
| SITE INSPECTIONS | 0 | COMPLETED PERMITS | 4 |

U&O Fees: \$150.00 Rental Registration Fees: \$337.50 - Building Permit Fees: \$6,812.00 - Construction Costs: \$289554.00

Mr. Green – Emergency Management, Finance, Recycling

Nothing under finance. A recycling report was not sent over. Under Emergency Management the Limerick Power Plant Drill on September 26th at the Township building with Emergency Management.

Mr. Shawell – Regional Planning, Zoning, & Planning Commission

Mr. Shawell stated that Upper Pottsgrove informed us Gambone is going to expand by the Citadel and are moving forward with their plans.

Mr. Miller – Police, Civil Service & Fire

Fire

Mr. Miller turned the fire report over to Chief Hand. For the month of June there was a total of 13 calls, which included 10 fires, 4 of them being encampment fires which is not uncommon this time of year. There were 3 EMS calls.

Police

Chief Joe Sokolofski of the West Pottsgrove Police Department reported 350 calls for the month of May.

| | |
|----------------------------------|------|
| TOTAL ARRESTS – ADULT/ JUVENILES | 12/2 |
| TRAFFIC CITATIONS | 29 |
| TRAFFIC WRITTEN WARNINGS | 17 |
| UPLAND SQUARE CALLS | 5 |
| CODE ENFORCEMENTS | 2 |
| NON-TRAFFIC CITATIONS | 6 |
| UPLAND SQUARE MINUTES | 1530 |

Chief Sokolofski also provided a copy of the complaint commendation form, the Department hasn't had something like this before, and so this will be posted to the website in the future.

OLD BUISNESS

None

NEW BUISNESS

BOC Workshop Meeting – Wednesday July 19th, 2023 @ 7pm – Commissioner Green made a motion to cancel the meeting, seconded by Commissioner Shawell. All Board members were in favor of canceling the July 19th Workshop meeting.

CITIZEN COMMENTS

None

CORRESPONDENCE

None

Upcoming Events

Veteran's Memorial Park – Canceled meeting

No Zoning Hearing Board or Planning Commission Meeting in July

1st National Night Out – Community Event – Tuesday August 1st 2023 6 to 8:30 pm

ADJOURNMENT

President Miller asked for a motion to adjourn. A motion was made by Commissioner Green, seconded by Commissioner Shawell. The motion was approved unanimously.

The Board of Commissioners Meeting of West Pottsgrove Township has concluded at 7:23 P.M. On July 5, 2023.

Respectfully Submitted,

Courtney Harris
Township Secretary